

Ballina Byron Gateway Airport Itinerant Aircraft Landing and Parking Request



Runway/Taxiway/Apron Ratings:

Movement Area	PCN	Max Weight
RWY 06/24	24/F/A/1200(174psi)/T Grooved	78,000kg (B737 / A320 or equivalent)
GA Apron <i>Maximum 12m wingspan, max 5.5m TWY width</i>	N/A	5,700kg

Landing and Parking Fees (please refer to Council's published Fees and Charges 2024 - 2025)

Non-RPT Landing Charge per 1,000kg MTOW pro-rata per landing	\$13.60/tonne (minimum)
Light Aircraft apron parking fee per night (with maximum weight of 5,700kg and wingspan of 12 metres)	\$21.00 per night
<i>Non RPT/Defence aircraft parking on RPT Bays 1 to 4 or aircraft with a wingspan > 12 metres, for each 24 hours or part thereof; first 4 hours no charge:</i>	
Up to 5,700kg MTOW per 1,000kg pro-rata (minimum 1,000kg)	\$ 45.00
5,701kg to 15,000kg MTOW per 1,000kg pro-rata	\$ 31.00
Greater than 15,000kg MTOW per 1,000kg pro-rata	\$ 27.00

Aircraft Refuelling:

Aircraft refuelling is available with prior arrangement made with Ballina Refuelling Services (VIVA).
Please contact directly by phoning – **0402 209 919**.

Applicant and Aircraft Details:

Aircraft Owner/Operator			
Address			
Contact Name		Phone	
Contact e-mail address		Crew + Pax	
Aircraft Make / Type		Registration	
Arrival Date & Time (local)		Depart Date & Time (local)	
Departure Airport:		Destination Airport:	
Is airside access to aircraft required? (fee applies)		Is ground handling required?	
Number of Movements		Is a Pavement Concession required?	
Aircraft Overall Wingspan and MTOW		Aircraft Tyre PSI	

Ballina Byron Gateway Airport use only:

Approved RPT Parking Bay		Our Reference	
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Signature:

Designation: Airport Operations & Compliance Manager

Airport usage is subject to the following Special Conditions:

1. Parking on Bays 1 to 4 will not be available without prior approval from Ballina Airport Operations & Compliance Manager.
2. All parking requests must be made no later than 48 hours before intended time of arrival.
3. Parking requests should be e-mailed to airport.ops@ballina.nsw.gov.au
4. Flight and charter operators are to refer to current ERSA, NOTAMS and the Airport Website ballinabyronairport.com.au for applicable Terms & Conditions, Fees & Charges.
5. All aircraft must *only* make turns at the Runway Ends (minimum speed, maximum radius)
6. ALL AIRCRAFT WITH ACNs THAT EXCEED THE PUBLISHED PCN AND/OR TYRE RATING MUST REQUEST A PAVEMENT CONCESSION (unless the parking approval states - Not Required)
7. Liability will not be accepted for any damage to the aircraft or its occupants which may result from the aircraft exceeding the published pavement rating.
8. Parking must not conflict with RPT parking which will take priority.

Parking Instructions:

- a. Please advise:
 - i. if parking times and dates change or if parking is no longer required
 - ii. if ground handling is required, please contact either:
 - i. AusFlight Handling – scott.underwood@ausflight.au phone 0400 898 988, or
 - ii. Oceania Aviation- lthomas@oceaniagroundforce.com phone 0413 770 737
- b. The aircraft is to be parked at the Bay indicated unless advised otherwise upon arrival
- c. Aircraft parking is subject to availability and there is no guaranteed parking for itinerant aircraft at Ballina Byron Gateway Airport; however Operations Officers/AROs will do their best to maintain a vacant parking position for your arrival or identify a suitable alternative, but cannot guarantee another bay
- d. Ballina Byron Gateway Airport is a Security Controlled Airport; meaning that ASICs are to be displayed at all times. No access to the Terminal or Baggage Area is permitted from airside. The main RPT Apron is a security Restricted Area.
- e. Returning crew who have flown-out of the airport are not permitted to *connect* from an arriving Jetstar, Qantas, QantasLink, REX, Fly Pelican or Virgin Australia aircraft to return to their aircraft via the RPT apron – crew must enter the Terminal and return to their aircraft by Gate 1A.
- f. Passengers and crew are to exit/access airside via the personnel access gate (1A) adjacent to Parking Bay 1. Passengers are to be supervised/escorted to and from the gate by your flight crew. Please take note of the Gate Code on the small sign just in front of the gate on airside before exiting to allow you to re-enter
- g. Please note, there is no VIP/FBO lounge at Ballina Byron Gateway Airport
- h. Ballina Byron Gateway Airport is operational 24/7 but airport operations staff are on-site from 06:00 to 21:30pm (local) daily (phone - 0414 482 584)
- i. Rubbish or lavatory service is not available.
- j. Vehicle access to the aircraft can be arranged, please contact Airport Operations (min 48 hours' notice required, special fees apply). Airside vehicle insurance is the responsibility of the driver's organisation.
- k. Should you need on-airport assistance contact the **Duty Airport Reporting Officer** on CTAF frequency 124.2 or phone - **0414 482 584** or the **Airport Operations and Compliance Manager - Office - 02 6681 0540**.
- l. All passenger pets must remain on a lead and under complete control of the owner at all times, pets travelling on aircraft should be transported in a suitable sized pet container.
- m. All crew should ensure they are wearing correct PPE of a minimum of hearing protection and Hi-Viz vest when on the apron.